

PACIFIC ACE

COMMUNITY DEVELOPMENT DISTRICT

May 26, 2021

BOARD OF SUPERVISORS

SPECIAL MEETING

AGENDA

Pacific Ace Community Development District
OFFICE OF THE DISTRICT MANAGER
2300 Glades Road, Suite 410W•Boca Raton, Florida 33431
Phone: (561) 571-0010•Toll-free: (877) 276-0889•Fax: (561) 571-0013

May 19, 2021

Board of Supervisors
Pacific Ace Community Development District

Dear Board Members:

The Board of Supervisors of the Pacific Ace Community Development District will hold a Special Meeting on May 26, 2021, at 2:00 p.m., at the Tavares Chamber of Commerce, 300 East Main Street, Tavares, Florida 32778. The agenda is as follows:

1. Call to Order/Roll Call
2. Public Comments
3. Acceptance of Resignations from Supervisor(s)
4. Appointment of Supervisor(s) to Vacant Seat(s)
 - Administration of Oath of Office to Newly Appointed Supervisors, *(the following to be provided in a separate package)*
 - A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees
 - B. Membership, Obligations and Responsibilities
 - C. Financial Disclosure Forms
 - I. Form 1: Statement of Financial Interests
 - II. Form 1X: Amendment to Form 1, Statement of Financial Interests
 - III. Form 1F: Final Statement of Financial Interests
 - D. Form 8B: Memorandum of Voting Conflict
5. Consideration of Resolution 2021-05, Designating a Chair, a Vice Chair, a Secretary, Assistant Secretaries, a Treasurer and an Assistant Treasurer of the Pacific Ace Community Development District, and Providing for an Effective Date
6. Discussion/Consideration: Board Member Compensation: 190.006 (8), F.S.

ATTENDEES:

Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

7. Consideration of Resolution 2021-06, Approving a Proposed Budget for Fiscal Year 2021/2022 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date
8. Consideration of Resolution 2021-07, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Remainder of Fiscal Year 2020/2021 and Providing for an Effective Date
9. Consideration of Resolution 2021-08, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2021/2022 and Providing for an Effective Date
10. Consideration of Resolution 2021-03, Designating the Primary Administrative Office and Principal Headquarters of the District; Designating the Location of the Local District Records Office; and Providing an Effective Date (*deferred from November 12, 2020 meeting*)
11. Acceptance of Unaudited Financial Statements as of April 30, 2021
12. Consideration of November 12, 2020 Public Hearings and Regular Meeting Minutes
13. Staff Reports
 - A. District Counsel: *Cobb Cole*
 - B. District Engineer: *Heidt Design*
 - C. District Manager: *Wrathell, Hunt and Associates, LLC*

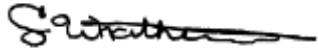
• NEXT MEETING DATE: _____

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	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO

14. Board Members' Comments/Requests
15. Public Comments
16. Adjournment

If you should have any questions or concerns, please do not hesitate to contact me directly at (561) 719-8675.

Sincerely,



Craig Wrathell
District Manager

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE

CALL-IN NUMBER: 1-888-354-0094

CONFERENCE ID: 2144145

PACIFIC ACE

COMMUNITY DEVELOPMENT DISTRICT

5

RESOLUTION 2021-05

A RESOLUTION DESIGNATING A CHAIR, A VICE CHAIR, A SECRETARY, ASSISTANT SECRETARIES, A TREASURER AND AN ASSISTANT TREASURER OF THE PACIFIC ACE COMMUNITY DEVELOPMENT DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Pacific Ace Community Development District (“District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Lake County, Florida; and

WHEREAS, the Board of Supervisors of the District desires to appoint the below-recited persons to the offices specified.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE PACIFIC ACE COMMUNITY DEVELOPMENT DISTRICT:

1. **DISTRICT OFFICERS.** The District officers are as follows:

_____ is appointed Chair

_____ is appointed Vice Chair

Craig Wrathell is appointed Secretary

_____ is appointed Assistant Secretary

_____ is appointed Assistant Secretary

_____ is appointed Assistant Secretary

_____ is appointed Assistant Secretary

Craig Wrathell is appointed Treasurer

Jeff Pinder is appointed Assistant Treasurer

2. **EFFECTIVE DATE.** This Resolution shall become effective immediately upon its adoption.

Adopted this 26th day of May, 2021.

ATTEST:

**PACIFIC ACE COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chair/Vice Chair, Board of Supervisors

PACIFIC ACE

COMMUNITY DEVELOPMENT DISTRICT

6

The 2020 Florida Statutes

Title XIII

PLANNING AND DEVELOPMENT

Chapter 190

COMMUNITY DEVELOPMENT DISTRICTS

190.006 Board of supervisors; members and meetings.

(8) Each supervisor shall be entitled to receive for his or her services an amount not to exceed \$200 per meeting of the board of supervisors, not to exceed \$4,800 per year per supervisor, or an amount established by the electors at referendum. In addition, each supervisor shall receive travel and per diem expenses as set forth in s. 112.061.

PACIFIC ACE

COMMUNITY DEVELOPMENT DISTRICT

7

RESOLUTION 2021-06

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE PACIFIC ACE COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2021/2022 AND SETTING PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors (“**Board**”) of the Pacific Ace Community Development District (“**District**”) prior to June 15, 2021, a proposed budget (“**Proposed Budget**”) for the fiscal year beginning October 1, 2021 and ending September 30, 2022 (“**Fiscal Year 2021/2022**”); and

WHEREAS, the Board has considered the Proposed Budget, and desires to set the required public hearing thereon;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE PACIFIC ACE COMMUNITY DEVELOPMENT DISTRICT:

1. PROPOSED BUDGET APPROVED. The Proposed Budget prepared by the District Manager for Fiscal Year 2021/2022 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. SETTING A PUBLIC HEARING. A public hearing on said approved Proposed Budget is hereby declared and set for the following date, hour and location:

DATE: _____, 2021
HOUR: _____ A/PM
LOCATION: Tavares Chamber of Commerce
300 East Main Street
Tavares, Florida 32778

3. TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT. The District Manager is hereby directed to submit a copy of the Proposed Budget to Lake County at least 60 days prior to the hearing set above.

4. POSTING OF PROPOSED BUDGET. In accordance with Section 189.016, *Florida Statutes*, the District’s Secretary is further directed to post the approved Proposed Budget on the District’s website at least two days before the budget hearing date as set forth in Section 2, and shall remain on the website for at least 45 days.

5. PUBLICATION OF NOTICE. Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

7. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 26TH DAY OF MAY, 2021.

ATTEST:

**PACIFIC ACE COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chair/Vice Chair, Board of Supervisors

Exhibit A: FY 2021/2022 Proposed Budget

Exhibit A: FY 2021/2022 Proposed Budget

**PACIFIC ACE
COMMUNITY DEVELOPMENT DISTRICT
PROPOSED BUDGET
FISCAL YEAR 2022**

**PACIFIC ACE
COMMUNITY DEVELOPMENT DISTRICT
TABLE OF CONTENTS**

<u>Description</u>	<u>Page Number(s)</u>
General Fund Budget	1
Definitions of General Fund Expenditures	2

**PACIFIC ACE
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND BUDGET
FISCAL YEAR 2022**

	Adopted Budget FY 2021	Fiscal Year 2021		Proposed Budget FY 2022	
		Actual through 3/31/2021	Projected through 9/30/2021		Total Actual & Projected
REVENUES					
Landowner contribution	\$ 87,040	31,844	52,326	84,170	\$ 87,040
Total revenues	87,040	31,844	52,326	84,170	87,040
EXPENDITURES					
Professional & administrative					
Management/accounting/recording	48,000	24,000	24,000	48,000	48,000
Legal	15,000	964	12,500	13,464	15,000
Engineering	3,000	-	1,500	1,500	3,000
Audit	4,500	-	-	-	4,500
Arbitrage rebate calculation*	750	-	-	-	750
Dissemination agent*	1,000	-	-	-	1,000
Trustee*	5,000	-	-	-	5,000
Telephone	200	100	100	200	200
Postage	500	-	300	300	500
Printing & binding	500	250	250	500	500
Legal advertising	1,500	-	750	750	1,500
Annual special district fee	175	175	-	175	175
Insurance	5,500	5,000	-	5,000	5,500
Contingencies/bank charges	500	442	58	500	500
Website hosting & maintenance	705	1,680	-	1,680	705
Website ADA compliance	210	210	-	210	210
Total expenditures	87,040	32,821	39,458	72,279	87,040
Excess/(deficiency) of revenues over/(under) expenditures	-	(977)	12,868	11,891	-
Fund balance - beginning (unaudited)	4,768	(11,891)	(12,868)	(11,891)	-
Fund balance - ending	\$ 4,768	\$ (12,868)	\$ -	\$ -	\$ -

* These items will be realized when bonds are issued

**PACIFIC ACE
COMMUNITY DEVELOPMENT DISTRICT
DEFINITIONS OF GENERAL FUND EXPENDITURES**

EXPENDITURES

Professional & administrative

Management/accounting/recording \$ 48,000

Wrathell, Hunt and Associates, LLC (WHA), specializes in managing community development districts by combining the knowledge, skills and experience of a team of professionals to ensure compliance with all of the District's governmental requirements. WHA develops financing programs, administers the issuance of tax exempt bond financings, operates and maintains the assets of the community.

Legal 15,000

General counsel and legal representation, which includes issues relating to public finance, public bidding, rulemaking, open meetings, public records, real property dedications, conveyances and contracts.

Engineering 3,000

The District's Engineer will provide construction and consulting services, to assist the District in crafting sustainable solutions to address the long term interests of the community while recognizing the needs of government, the environment and maintenance of the District's facilities.

Audit 4,500

Statutorily required for the District to undertake an independent examination of its books, records and accounting procedures.

Arbitrage rebate calculation* 750

To ensure the District's compliance with all tax regulations, annual computations are necessary to calculate the arbitrage rebate liability.

Dissemination agent* 1,000

The District must annually disseminate financial information in order to comply with the requirements of Rule 15c2-12 under the Securities Exchange Act of 1934. Wrathell, Hunt & Associates serves as dissemination agent.

Telephone 200

Telephone and fax machine.

Postage 500

Mailing of agenda packages, overnight deliveries, correspondence, etc.

Printing & binding 500

Letterhead, envelopes, copies, agenda packages

Legal advertising 1,500

The District advertises for monthly meetings, special meetings, public hearings, public bids, etc.

Annual special district fee 175

Annual fee paid to the Florida Department of Economic Opportunity.

Insurance 5,500

The District will obtain public officials and general liability insurance.

Contingencies/bank charges 500

Bank charges and other miscellaneous expenses incurred during the year and automated AP routing etc.

Website hosting & maintenance 705

Website ADA compliance 210

Total expenditures \$ 87,040

PACIFIC ACE

COMMUNITY DEVELOPMENT DISTRICT

8

RESOLUTION 2021-07

A RESOLUTION OF THE PACIFIC ACE COMMUNITY DEVELOPMENT DISTRICT DESIGNATING DATES, TIMES AND LOCATIONS FOR REGULAR MEETINGS OF THE BOARD OF SUPERVISORS OF THE DISTRICT FOR REMAINDER OF FISCAL YEAR 2020/2021 AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the PACIFIC ACE Community Development District (“District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Lake County, Florida; and

WHEREAS, the Board of Supervisors of the District (“Board”) is statutorily authorized to exercise the powers granted to the District; and

WHEREAS, all meetings of the Board shall be open to the public and governed by the provisions of Chapter 286, *Florida Statutes*; and

WHEREAS, the Board is statutorily required to file annually, with the local governing authority and the Florida Department of Economic Opportunity, a schedule of its regular meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE PACIFIC ACE COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. ADOPTING REGULAR MEETING SCHEDULE. Regular meetings of the District’s Board shall be held during the remainder of Fiscal Year 2020/2021 as provided on the schedule attached hereto as **Exhibit A**.

SECTION 2. FILING REQUIREMENT. In accordance with Section 189.015(1), *Florida Statutes*, the District’s Secretary is hereby directed to file a schedule of the District’s regular meetings annually with the Florida Department of Economic Opportunity, and Lake County, Florida.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 26th day of May, 2021.

Attest:

PACIFIC ACE COMMUNITY DEVELOPMENT DISTRICT

Secretary/Assistant Secretary

Chair/Vice Chair, Board of Supervisors

Exhibit A

PACIFIC ACE COMMUNITY DEVELOPMENT DISTRICT		
BOARD OF SUPERVISORS FISCAL YEAR 2020/2021 MEETING SCHEDULE		
LOCATION		
<i>Tavares Chamber of Commerce, 300 East Main Street, Tavares, Florida 32778</i>		
DATE	POTENTIAL DISCUSSION/FOCUS	TIME
June __, 2021	Regular Meeting	__:__ A/PM.
July __, 2021	Regular Meeting	__:__ A/PM.
August __, 2021	Public Hearing & Regular Meeting	__:__ A/PM.
September __, 2021	Regular Meeting	__:__ A/PM.

PACIFIC ACE

COMMUNITY DEVELOPMENT DISTRICT

9

RESOLUTION 2021-08

A RESOLUTION OF THE PACIFIC ACE COMMUNITY DEVELOPMENT DISTRICT DESIGNATING DATES, TIMES AND LOCATIONS FOR REGULAR MEETINGS OF THE BOARD OF SUPERVISORS OF THE DISTRICT FOR FISCAL YEAR 2021/2022 AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the PACIFIC ACE Community Development District (“District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Lake County, Florida; and

WHEREAS, the Board of Supervisors of the District (“Board”) is statutorily authorized to exercise the powers granted to the District; and

WHEREAS, all meetings of the Board shall be open to the public and governed by the provisions of Chapter 286, *Florida Statutes*; and

WHEREAS, the Board is statutorily required to file annually, with the local governing authority and the Florida Department of Economic Opportunity, a schedule of its regular meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE PACIFIC ACE COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. ADOPTING REGULAR MEETING SCHEDULE. Regular meetings of the District’s Board shall be held during Fiscal Year 2021/2022 as provided on the schedule attached hereto as **Exhibit A**.

SECTION 2. FILING REQUIREMENT. In accordance with Section 189.015(1), *Florida Statutes*, the District’s Secretary is hereby directed to file a schedule of the District’s regular meetings annually with the Florida Department of Economic Opportunity, and Lake County, Florida.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 26th day of May, 2021.

Attest:

PACIFIC ACE COMMUNITY DEVELOPMENT DISTRICT

Secretary/Assistant Secretary

Chair/Vice Chair, Board of Supervisors

Exhibit A

PACIFIC ACE COMMUNITY DEVELOPMENT DISTRICT		
BOARD OF SUPERVISORS FISCAL YEAR 2021/2022 MEETING SCHEDULE		
LOCATION		
<i>Tavares Chamber of Commerce, 300 East Main Street, Tavares, Florida 32778</i>		
DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October __, 2021	Regular Meeting	__:__ A/PM.
November __, 2020	Regular Meeting	__:__ A/PM.
December __, 2020	Regular Meeting	__:__ A/PM.
January __, 2022	Regular Meeting	__:__ A/PM.
February __, 2022	Regular Meeting	__:__ A/PM.
March __, 2022	Regular Meeting	__:__ A/PM.
April __, 2021	Regular Meeting	__:__ A/PM.
May __, 2022	Regular Meeting	__:__ A/PM.
June __, 2022	Regular Meeting	__:__ A/PM.
July __, 2022	Regular Meeting	__:__ A/PM.
August __, 2022	Public Hearing & Regular Meeting	__:__ A/PM.
September __, 2022	Regular Meeting	__:__ A/PM.

PACIFIC ACE

COMMUNITY DEVELOPMENT DISTRICT

10

RESOLUTION 2021-03

A RESOLUTION BY THE BOARD OF SUPERVISORS OF THE PACIFIC ACE COMMUNITY DEVELOPMENT DISTRICT DESIGNATING THE PRIMARY ADMINISTRATIVE OFFICE AND PRINCIPAL HEADQUARTERS OF THE DISTRICT; DESIGNATING THE LOCATION OF THE LOCAL DISTRICT RECORDS OFFICE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Pacific Ace Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Lake County, Florida; and

WHEREAS, the District desires to designate its primary administrative office as the location where the District’s public records are routinely created, sent, received, maintained, and requested, for the purposes of prominently posting the contact information of the District’s Record’s Custodian in order to provide citizens with the ability to access the District’s records and ensure that the public is informed of the activities of the District in accordance with Chapter 119, *Florida Statutes*; and

WHEREAS, the District also desires to specify the location of the District’s principal headquarters for the purpose of establishing proper venue under the common law home venue privilege applicable to the District; and

WHEREAS, the District is statutorily required to designate a local district records office location for the purposes of affording citizens the ability to access the District’s records, promoting the disclosure of matters undertaken by the District, and ensuring that the public is informed of the activities of the District in accordance with Chapter 119 and Section 190.006(7), *Florida Statutes*.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE PACIFIC ACE COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. The District’s primary administrative office for purposes of Chapter 119, *Florida Statutes*, shall be located at 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431.

SECTION 2. The District’s principal headquarters for purposes of establishing proper venue shall be located at _____ within Lake County, Florida.

SECTION 3. The District’s local records office shall be located at _____.

SECTION 4. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS ___ day of _____, 2021.

ATTEST:

**PACIFIC ACE COMMUNITY DEVELOPMENT
DISTRICT**

Secretary/Assistant Secretary

Chair/Vice Chair, Board of Supervisors

PACIFIC ACE

COMMUNITY DEVELOPMENT DISTRICT

11

**PACIFIC ACE
COMMUNITY DEVELOPMENT DISTRICT
FINANCIAL STATEMENTS
UNAUDITED
APRIL 30, 2021**

**PACIFIC ACE
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
APRIL 30, 2021**

	General Fund	Total Governmental Funds
ASSETS		
Cash	\$ 5,945	\$ 5,945
Due from Landowner	18,471	18,471
Total assets	\$ 24,416	\$ 24,416
 LIABILITIES AND FUND BALANCES		
Liabilities:		
Accounts payable	\$ 16,872	\$ 16,872
Landowner advance	6,000	6,000
Total liabilities	22,872	22,872
 DEFERRED INFLOWS OF RESOURCES		
Deferred receipts	18,471	18,471
Total deferred inflows of resources	18,471	18,471
 Fund balances:		
Unassigned	(16,927)	(16,927)
Total fund balances	(16,927)	(16,927)
 Total liabilities, deferred inflows of resources and fund balances	 \$ 24,416	 \$ 24,416

**PACIFIC ACE
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
FOR THE PERIOD ENDED APRIL 30, 2021**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
REVENUES				
Landowner contribution	\$ -	\$ 31,844	\$ 87,040	37%
Total revenues	<u>-</u>	<u>31,844</u>	<u>87,040</u>	37%
EXPENDITURES				
Professional & administrative				
Management/accounting/recording	4,000	28,000	48,000	58%
Legal	-	964	15,000	6%
Engineering	-	-	3,000	0%
Audit*	-	-	4,500	0%
Arbitrage rebate calculation*	-	-	750	0%
Dissemination agent*	-	-	1,000	0%
Trustee*	-	-	5,000	0%
Telephone	17	116	200	58%
Postage	-	-	500	0%
Printing & binding	42	292	500	58%
Legal advertising	-	-	1,500	0%
Annual special district fee	-	175	175	100%
Insurance	-	5,000	5,500	91%
Contingencies/bank charges	-	443	500	89%
Website hosting & maintenance	-	1,680	705	238%
Website ADA compliance	-	210	210	100%
Total professional & administrative	<u>4,059</u>	<u>36,880</u>	<u>87,040</u>	42%
Excess/(deficiency) of revenues over/(under) expenditures	(4,059)	(5,036)	-	
Fund balances - beginning	<u>(12,868)</u>	<u>(11,891)</u>	-	
Fund balances - ending	<u>\$ (16,927)</u>	<u>\$ (16,927)</u>	<u>\$ -</u>	

PACIFIC ACE

COMMUNITY DEVELOPMENT DISTRICT

12

DRAFT

**MINUTES OF MEETING
PACIFIC ACE
COMMUNITY DEVELOPMENT DISTRICT**

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The Board of Supervisors of the Pacific Ace Community Development District held multiple Public Hearings and a Regular Meeting on November 12, 2020, at 10:00 a.m., at the Tavares Chamber of Commerce, 300 East Main Street, Tavares, Florida 32778. Members of the public could listen to and/or participate in this meeting, as well as for the duration of Phase 3 of the COVID-19 Emergency, via Zoom video, at <https://zoom.us/j/2043596216>, or telephonically, at 1-929-205-6099, Meeting ID 204 359 6216 for both.

Present were:

Brian Martin	Chair
John Miklos	Vice Chair
Daniel Gough	Assistant Secretary

Also present, were:

Craig Wrathell	District Manager
Howard McGaffney	Wrathell, Hunt and Associates, LLC (WHA)
Mark Watts	District Counsel
Nika Hosseini	Cobb Cole, P.A.
Jeremy Morton	District Engineer

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Wrathell called the meeting to order at 10:04 a.m. Supervisors Martin, Miklos and Gough were present, in person. Supervisors O’Keefe and Zlatkiss were not present. It was noted that, as the Florida Governor’s Executive Orders allowing the quorum requirements to be met via virtual meetings was not extended, in-person quorum requirements were reinstated.

SECOND ORDER OF BUSINESS

Public Comments

There were no public comments.

38 **THIRD ORDER OF BUSINESS** **Public Hearing on Adoption of Fiscal Year**
39 **2019/2020 Budget**

40
41 **A. Affidavit of Publication**

42 The affidavit of publication was included for informational purposes.

43 **B. Consideration of Resolution 2021-01, Relating to the Annual Appropriations and**
44 **Adopting the Budget for the Remainder of the Fiscal Year Beginning October 1, 2019,**
45 **and Ending September 30, 2020, Authorizing Budget Amendments; and Providing an**
46 **Effective Date**

47 Mr. Wrathell recalled that the proposed Fiscal Year 2019/2020 Budget was approved at
48 the Organizational meeting.

49

50 **On MOTION by Mr. Miklos and seconded by Mr. Martin, with all in favor, the**
51 **Public Hearing was opened.**

52

53

54 No members of the public spoke.

55

56 **On MOTION by Mr. Miklos and seconded by Mr. Martin, with all in favor, the**
57 **Public Hearing was closed.**

58

59

60 Mr. Wrathell presented Resolution 2021-01.

61

62 **On MOTION by Mr. Miklos and seconded by Mr. Martin, with all in favor,**
63 **Resolution 2021-01, Relating to the Annual Appropriations and Adopting the**
64 **Budget for the Remainder of the Fiscal Year Beginning October 1, 2019, and**
65 **Ending September 30, 2020, Authorizing Budget Amendments; and Providing**
66 **an Effective Date, was adopted.**

67

68

69 **FOURTH ORDER OF BUSINESS** **Public Hearing on Adoption of Fiscal Year**
70 **2020/2021 Budget**

71

72 **A. Affidavit of Publication**

73 The affidavit of publication was included for informational purposes.

74 **B. Consideration of Resolution 2021-02, Relating to the Annual Appropriations and**
 75 **Adopting the Budget for the Fiscal Year Beginning October 1, 2020, and Ending**
 76 **September 30, 2021; Authorizing Budget Amendments; and Providing an Effective**
 77 **Date**

78 Mr. Wrathell stated that the proposed Fiscal Year 2020/2021 Budget would be
 79 Landowner-funded.

80

81 **On MOTION by Mr. Miklos and seconded by Mr. Martin, with all in favor, the**
 82 **Public Hearing was opened.**

83

84

85 No members of the public spoke.

86

87 **On MOTION by Mr. Miklos and seconded by Mr. Martin, with all in favor, the**
 88 **Public Hearing was closed.**

89

90

91 Mr. Wrathell presented Resolution 2021-02.

92

93 **On MOTION by by Mr. Miklos and seconded by Mr. Martin, with all in favor,**
 94 **Resolution 2021-02, Relating to the Annual Appropriations and Adopting the**
 95 **Budget for the Fiscal Year Beginning October 1, 2020, and Ending September**
 96 **30, 2021; Authorizing Budget Amendments; and Providing an Effective Date,**
 97 **was adopted.**

98

99

100 **FIFTH ORDER OF BUSINESS**

Consideration of Resolution 2021-03,
Designating the Primary Administrative
Office and Principal Headquarters of the
District; Designating the Location of the
Local District Records Office; and Providing
an Effective Date

101

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103

104

105

106

107 This item was deferred to the next meeting.

108

109 **SIXTH ORDER OF BUSINESS** **Consideration of Resolution 2021-04,**
 110 **Adopting the Annual Meeting Schedule for**
 111 **Fiscal Year 2020-2021; and Providing for an**
 112 **Effective Date**
 113

114 This item was deferred to the next meeting.
 115

116 **SEVENTH ORDER OF BUSINESS** **Discussion/Consideration: Board Member**
 117 **Compensation: 190.006 (8), F.S.**
 118

119 This item was deferred.
 120

121 **EIGHTH ORDER OF BUSINESS** **Acceptance of Unaudited Financial**
 122 **Statements as of September 30, 2020**
 123

124 Mr. Wrathell presented the Unaudited Financial Statements as of September 30, 2020.
 125

126 **On MOTION by Mr. Miklos and seconded by Mr. Martin, with all in favor, the**
 127 **Unaudited Financial Statements as of September 30, 2020, were accepted.**
 128

129
 130 **NINTH ORDER OF BUSINESS** **Consideration of Minutes**
 131

- 132 **A. September 24, 2020 Landowners’ Meeting**
- 133 **B. September 24, 2020 Public Hearings and Regular Meeting**

134 Mr. Wrathell presented the Meeting Minutes listed above.
 135

136 **On MOTION by Mr. Miklos and seconded by Mr. Martin, with all in favor, the**
 137 **September 24, 2020 Landowners’ Meeting and the September 24, 2020 Public**
 138 **Hearings and Regular Meeting Minutes, as presented, were approved.**
 139

140
 141 **TENTH ORDER OF BUSINESS** **Staff Reports**
 142

- 143 **A. District Counsel: *Cobb Cole***

144 Mr. Watts stated that the response from the Judicial Assistant regarding setting the
 145 bond validation hearing for December 7, 2020 was pending. Mr. Wrathell stated, once the

146 appeal period expires, the bonds would close in January. The pending sale of the property was
147 discussed with Mr. Martin. A physical quorum would be necessary at the next meeting and the
148 existing Board Member resignation letters are needed, in order to transition the new
149 Supervisors to the Board.

150 **B. District Engineer: *Heidt Design***

151 There being nothing further to report, the next item followed.

152 **C. District Manager: *Wrathell, Hunt and Associates, LLC***

- 153 • **NEXT MEETING DATE:** _____

154 The next meeting would be scheduled for the same date of the bond closing; the
155 meeting must be advertised 10-days in advance of the meeting date.

156

157 **ELEVENTH ORDER OF BUSINESS**

Board Members' Comments/Requests

158

159 There being no Board Members' comments or requests, the next item followed.

160

161 **TWELFTH ORDER OF BUSINESS**

Public Comments

162

163 No members of the public spoke.

164

165 **THIRTEENTH ORDER OF BUSINESS**

Adjournment

166

167 There being nothing further to discuss, the meeting adjourned.

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<p>169 On MOTION by Mr. Miklos and seconded by Mr. Martin, with all in favor, the 170 meeting adjourned at 10:16 a.m.</p>
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[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

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Secretary/Assistant Secretary

Chair/Vice Chair