

**MINUTES OF MEETING  
PACIFIC ACE  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Pacific Ace Community Development District held a Special Meeting on May 26, 2021, at 2:00 p.m., at the Tavares Chamber of Commerce, 300 East Main Street, Tavares, Florida 32778.

**Present were:**

Brian Martin	Chair
John Miklos	Vice Chair
Daniel Gough	Assistant Secretary

**Also present, were:**

Craig Wrathell	District Manager
Mark Watts	District Counsel
Nika Hosseini	Cobb Cole, P.A.
Jeremy Morton	District Engineer
Wayne Horowitz	
Steve McConn	
Casey Dare	
Steve Feccia	

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. Wrathell called the meeting to order at 2:04 p.m. Supervisors Martin, Miklos and Gough were present, in person. Supervisors O’Keefe and Zlatkiss were not present.

**SECOND ORDER OF BUSINESS**

**Public Comments**

There were no public comments.

**THIRD ORDER OF BUSINESS**

**Acceptance of Resignations from Supervisor(s)**

The Third and Fourth Orders of Business were addressed simultaneously, during the Fourth Order of Business.

FOURTH ORDER OF BUSINESS

Appointment of Supervisor(s) to Vacant Seat(s)

Mr. Wrathell presented the resignation of Mr. Robert Zlatkiss.

**On MOTION by Mr. Miklos and seconded by Mr. Gough, with all in favor, the resignation of Mr. Robert Zlatkiss, from Seat 1, was accepted.**

Mr. Martin nominated Mr. Steve McConn to fill Seat 1.

No other nominations were made.

**On MOTION by Mr. Martin and seconded by Mr. Miklos, with all in favor, appointment of Mr. Steve McConn to fill Seat 1, term expires November 2024, was approved.**

- **Administration of Oath of Office to Newly Appointed Supervisors**

Mr. Wrathell, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. McConn.

Mr. Wrathell presented the resignation of Mr. Daniel O'Keefe.

**On MOTION by Mr. Miklos and seconded by Mr. McConn, with all in favor, the resignation of Mr. Daniel O'Keefe, from Seat 3, was accepted.**

Mr. McConn nominated Mr. Steve Feccia to fill Seat 3.

No other nominations were made.

**On MOTION by Mr. McConn and seconded by Mr. Miklos, with all in favor, appointment of Mr. Steve Feccia to fill Seat 3, term expires November 2022, was approved.**

Mr. Wrathell presented the resignation of Mr. Daniel Gough.

**On MOTION by Mr. Miklos and seconded by Mr. McConn, with all in favor, the resignation of Mr. Daniel Gough, from Seat 4, was accepted.**

Mr. McConn nominated Mr. Casey Dare to fill Seat 4.

No other nominations were made.

**On MOTION by Mr. McConn and seconded by Mr. Miklos, with all in favor, appointment of Mr. Casey Dare to fill Seat 4, term expires November 2022, was approved.**

- **Administration of Oath of Office to Newly Appointed Supervisors**

Mr. Wrathell, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Feccia and Mr. Dare.

Mr. Wrathell presented the resignation of Mr. John Miklos.

**On MOTION by Mr. McConn and seconded by Mr. Martin, with all in favor, the resignation of Mr. John Miklos, from Seat 5, was accepted.**

Mr. McConn nominated Mr. Fred Wyborski to fill Seat 5.

No other nominations were made.

**On MOTION by Mr. McConn and seconded by Mr. Feccia, with all in favor, appointment of Mr. Fred Wyborski to fill Seat 5, term expires November 2022, was approved.**

As Mr. Wyborski was not present, the Oath of Office would be administered at another time.

Mr. Wrathell presented the resignation of Mr. Brian Martin.

**On MOTION by Mr. McConn and seconded by Mr. Feccia, with all in favor, the resignation of Mr. Brian Martin, from Seat 2, was accepted.**

Mr. McConn nominated Mr. Wayne Horowitz to fill Seat 2.

No other nominations were made.

**On MOTION by Mr. McConn and seconded by Mr. Feccia, with all in favor, appointment of Mr. Wayne Horowitz to fill Seat 2, term expires November 2024, was approved.**

- **Administration of Oath of Office to Newly Appointed Supervisors (*the following to be provided in a separate package*)**

Mr. Wrathell, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Horowitz. He provided and briefly explained the following items to all Supervisors:

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. Membership, Obligations and Responsibilities**
- C. Financial Disclosure Forms**
  - I. Form 1: Statement of Financial Interests**
  - II. Form 1X: Amendment to Form 1, Statement of Financial Interests**
  - III. Form 1F: Final Statement of Financial Interests**
- D. Form 8B: Memorandum of Voting Conflict**

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2021-05, Designating a Chair, a Vice Chair, a Secretary, Assistant Secretaries, a Treasurer and an Assistant Treasurer of the Pacific Ace Community Development District, and Providing for an Effective Date**

Mr. Horowitz nominated the following slate of officers:

Chair	Steve McConn
Vice Chair	Casey Dare
Secretary	Craig Wrathell

Assistant Secretary	Wayne Horowitz
Assistant Secretary	Steve Feccia
Assistant Secretary	Fred Wyborski
Treasurer	Craig Wrathell
Assistant Treasurer	Jeff Pinder

No other nominations were made.

**On MOTION by Mr. McConn and seconded by Mr. Feccia, with all in favor, Resolution 2021-05, Designating a Chair, a Vice Chair, a Secretary, Assistant Secretaries, a Treasurer and an Assistant Treasurer of the Pacific Ace Community Development District, as nominated, and Providing for an Effective Date, was adopted.**

**SIXTH ORDER OF BUSINESS**

**Discussion/Consideration: Board Member Compensation: 190.006 (8), F.S.**

The consensus was to decline compensation.

**On MOTION by Mr. Horowitz and seconded by Mr. McConn, with all in favor, declining Board Member compensation, was approved.**

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2021-06, Approving a Proposed Budget for Fiscal Year 2021/2022 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date**

Mr. Wrathell presented Resolution 2021-06. He reviewed the proposed Fiscal Year 2022 budget, highlighting any line item increases, decreases and adjustments, compared to the Fiscal Year 2021 budget, and explained the reasons for any adjustments. He stated that the budget could be modified prior to adoption and, the expenses would be Landowner-funded, the budget could be amended at any time during the fiscal year.

**On MOTION by Mr. Horowitz and seconded by Mr. McConn, with all in favor, Resolution 2021-06, Approving a Proposed Budget for Fiscal Year 2021/2022 and Setting a Public Hearing Thereon Pursuant to Florida Law for August 25, 2021 at 2:00 p.m., at a location to be determined; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date, was adopted.**

**EIGHTH ORDER OF BUSINESS**

**Consideration of Resolution 2021-07, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors for the District for Remainder of Fiscal Year 2020/2021 and Providing for an Effective Date**

This item was voted on during Ninth Order of Business.

**NINTH ORDER OF BUSINESS**

**Consideration of Resolution 2021-08, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors for the District for Fiscal Year 2021/2022 and Providing for an Effective Date**

Mr. Wrathell presented Resolution 2021-08. Meetings would be held on the fourth Wednesday of the month at 2:00 p.m., at a location to be determined.

**On MOTION by Mr. Horowitz and seconded by Mr. McConn, with all in favor, Resolution 2021-08, Designating Dates, Times and Locations on the fourth Wednesday of the month at 2:00 p.m., at a location to be determined, for Regular Meetings of the Board of Supervisors for the District for Fiscal Year 2021/2022 and Providing for an Effective Date, was adopted.**

Mr. Wrathell presented Resolution 2021-07. Meetings would be held on the fourth Wednesday of the month at 2:00 p.m., at a location to be determined.

**On MOTION by Mr. McConn and seconded by Mr. Horowitz, with all in favor, Resolution 2021-07, Designating Dates, Times and Locations on the fourth Wednesday of the month at 2:00 p.m., at a location to be determined, for Regular Meetings of the Board of Supervisors for the District for Remainder of Fiscal Year 2020/2021 and Providing for an Effective Date, was adopted.**

**TENTH ORDER OF BUSINESS**

**Consideration of Resolution 2021-03, Designating the Primary Administrative Office and Principal Headquarters of the District; Designating the Location of the Local District Records Office; and Providing an Effective Date (*deferred from the November 12, 2020 meeting*)**

This item was deferred.

**ELEVENTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial Statements as of April 30, 2021**

Mr. Wrathell presented the Unaudited Financial Statements as of April 30, 2021.

**On MOTION by Mr. Horowitz and seconded by Mr. McConn, with all in favor, the Unaudited Financial Statements as of April 30, 2021, were accepted.**

**TWELFTH ORDER OF BUSINESS**

**Consideration of November 12, 2020 Public Hearings and Regular Meeting Minutes**

Mr. Wrathell presented the November 12, 2020 Public Hearings and Regular Meeting Minutes.

**On MOTION by Mr. McConn and seconded by Mr. Dare, with all in favor, the November 12, 2020 Public Hearings and Regular Meeting Minutes, as presented, were approved.**

**THIRTEENTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel: *Cobb Cole***

There being nothing to report, the next item followed.

**B. District Engineer: *Heidt Design***

There being nothing to report, the next item followed.

**C. District Manager: *Wrathell, Hunt and Associates, LLC***

- **NEXT MEETING DATE:** \_\_\_\_\_

The next meeting was scheduled for June 23, 2021, pursuant to the newly adopted Fiscal Year 2021 Meeting Schedule.

**FOURTEENTH ORDER OF BUSINESS**

**Board Members' Comments/Requests**

There being no Board Members' comments or requests, the next item followed.

**FIFTEENTH ORDER OF BUSINESS**

**Public Comments**

No members of the public spoke.

**SIXTEENTH ORDER OF BUSINESS**

**Adjournment**

There being nothing further to discuss, the meeting adjourned.

**On MOTION by Mr. McConn and seconded by Mr. Feccia, with all in favor, the meeting adjourned at 2:35 p.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary



Chair/Vice Chair